



Juan de Fuca Senior Citizens Association

General Meeting Minutes

Thursday, September 7, 2023

Auditorium

Board Members in Attendance

Pat Ford President	Evelyn Schumacher 1 st Vice	Margaret Mercer 2 nd Vice
Darlene Wright Treasurer	Donna Selbee Secretary	Debbie Abraham
Brian Leah	David MacClelland	Kathy Robertson
Linda Swain	Ron White	

Absent

Jean Vesey

- 1. Call to Order by the President** at 1:00 p.m.
- 2. Quorum established with attendance of 46 members**
 - \$97.00 donated by members for the local food bank.
- 3. Moment of silence for members who are no longer with us**
 - Acknowledged the passing of Roger Ritchot and Betty Smith.
- 4. President's Report**

Welcome back everyone and welcome to our new members. I hope you had a good summer. I was gone just short of two months camping with my hubby on the Island and thoroughly enjoyed it. It's now back to reality for everyone.

Some classes have started, some will start next week and others not until October. Leaders, if you have any concerns or questions in your area, please go to your liaison to get clarification. Their email address is in Expressions or you can ask at Reception. Liaisons are there to help you in any way they can.

The Board has made a change in the procedure for the Moment of Silence. We will now acknowledge the passing of former Centre presidents.

Thank you for attending the meeting; we as a Board appreciate your attendance.

5. Minutes of previous General Meeting June 1, 2023

- a. **Motion:** To accept the June 1, 2023 General Meeting minutes as posted. Moved by Donna Selbee. Seconded by Linda Harris. **Carried.**

6. Finance Report

- a. **Motion:** To file the financial report for audit. Moved by Darlene Wright. Seconded by Lynn Grant. **Carried.**

7. Directors' Reports (*Items noted by Directors may also appear as Agenda items*)

a. Debbie – Games Groups

- Thanks for attending today's meeting.
- For those groups that continued getting together during the summer, things seem to have gone well.
- Bingo has continued every week that the Centre has been open, generating revenue for the coffers. I would like to thank the bingo volunteers who have worked tirelessly, not taking summer holidays as many others did. I would also like to thank Evelyn Woodward and the many kitchen volunteers who continued providing lunch on Fridays for bingo.

b. Pat – Kraft Groups

- Card and Beads took the 3 weeks off and then back to classes. Still have a full class with a waiting list.
- Kraft, Knitting and Crocheting classes and Krafts met most weeks of the summer and are getting ready for the craft fair. I think you will be pleased with our newer stuff and of course the old favourites.
- The weaving group has continued to meet during the summer and are focussed on building up inventory and learning new techniques. We hope to take a table at the November sale so we will be very busy in the coming weeks.
- Quilts start to finish did not meet as a group, but we enjoyed our three day retreat together with Friday class. Sharon held the summer stitches group on Mondays finishing this week. Monday class begins September 18 and everyone is looking forward to getting together.
- The Friday Friends Quilting group did not have any summer classes and we are schedule to begin Friday, September 8.
- Art Quilters and Fibre Arts groups usually have two workshops over the summer, but only managed to have one. Fibre Arts starts September 14 and Art Quilting September 26.

- Forever Quilters met for 5 weeks in August with an average of 9-10 people attending. Starting classes September 13-14.
 - The quilters asked to have their sewing machines serviced and I had asked the board for \$600 but the cost only came to \$299.60.
 - Have not heard from Paper Toile or Ceramics.
 - I delivered 350 baby hats to the Campbell River Hospital for newborns and community response people. They love receiving them and thanked the Centre. Keep knitting everyone.
- c. Brian – Deck, Safety and Security, Maintenance
- This summer has been hot but fortunately no fires reported on our property.
 - I mentioned at our last meeting there was a crack in the concrete beam in the lower area adjacent to the elevator. Since then, WSPR had an engineer look at the crack and it has been determined the crack is superficial and not structurally significant.
 - Safety/security/maintenance walkabout/inspection will take place on the first of the month.
- d. David – Hobby Groups, Music and Drama
- Hobbies Groups – nothing to report.
 - Music and Drama Group
 - Orchestra, Singers, Music Jam – Nothing to report.
 - Ukelele – Starts September 12. Performing for Entertainment September 28.
 - Beginner Ukelele – A new six-week starter class has been introduced from September 22 to October 27 in Room 201 at 1:00 p.m. Fridays.
 - Stage Players – The June Thursday Entertainment show went well and was enjoyed by over 60 members.
 - Stage Wizards – In June, light, sound and projection services were provided for the Stage Players Thursday entertainment the “Wizard of Oz” rehearsal footage mash-up the special Do You Want To Dance.
 - The stage floor had been damaged earlier this year and has now been replaced. Be aware there is now a small ¼” step between the Sound Room and Stage. A transition piece has been requested.
 - The Lounge sound system has been upgraded. The microphone units now have swappable rechargeable batteries just as is done

in the Sound Room. Stage Wizard members are not always available to setup the sound system. Any Centre member contemplating using the system should first contact Gord, Kenzi, or me, well ahead of time, to arrange for a quick familiarization with its operation.

- During the summer break, Stage Wizard members arranged to attend an impressive demonstration and review of remote-controlled moving-head stage-lights with a local stage-lighting supplier. These are of particular interest because:
 - Currently any adjustment to the overhead stage lights requires frequent use of a tall stepladder to reach the lighting-bar 18' above the floor, which is a significant safety risk.
 - A pair of remotely controllable lights would greatly improve operational safety levels by allowing adjustments to be done from the floor, thereby avoiding the frequent use of the tall stepladder.
 - This remote technology would also provide improvements in the flexibility and capability of on and off-stage lighting performance.
 - See Motion under 9. New Business d. Lights.

e. Margaret – Membership, Dance Groups

- Welcome to all returning and new members and hope you find classes and activities that you will enjoy. There are over 100 to choose from, so please check them out. Your membership entitles you to all these at no cost unless materials are needed as part of the activity.
- We hope you will decide to find some area to volunteer as our Centre is completely run by volunteers, which will give you more involvement as well.
- Our current membership numbers are 611 and will continue to climb as returning members renew and new members come in.
- Kudos to our office manager Linda Swain and her crew of volunteers in the reception area, the membership committee who are doing a great job keeping our data base up to date and Marilyn Corbett for her help in finance.
- All dance classes are commencing the 2nd week of September, and there is room in all classes for new members. Line dance classes are

held in the auditorium, clogging, tap and Hawaiian dance are all held in room 101.

f. Kathy – Kitchen, Cards Groups

Kitchen

- The electrical upgrades necessary for the installation of the new stove were completed and the costs of over \$800 were borne by WSPR. The stove was installed on July 5th and all the kitchen volunteers are happy and appreciative to have it. Some maintenance work was necessary on the fridges as two of them needed new compressors, a cost of over \$1300. The locks on the fridges were replaced in August at a cost of \$240.
- The Ice Cream Social was a big success, the next special event is a Welcome Back BBQ on Sept. 28th, followed by a dance featuring Chick Wagon. Tickets cost \$20 and are on sale at Reception.
- A big thanks to all the volunteers who came in on Fridays during the summer to provide lunch for the Bingo players, volunteers, and other members of the Centre. The kitchen has had some volunteers leave and are looking for new workers. The greatest need is for volunteers to work at various special events. If you want to volunteer, please contact Linda Cash, our Volunteer Coordinator.

Card Groups

- I've heard nothing from the card groups but know that most of them continued meeting over the summer. Bridge Socials are scheduled for September, October, and December and are for members only. The Crib Tournaments, held on the third Friday evening of each month are open to members, friends, and family.

g. Evelyn – Bylaws and Policies, Entertainment

1st Vice

- Policy review an ongoing process. Committee has had several meetings in May and June with a couple more planned for September and October. Updated policies will be brought to the Board for approval and then the members will be advised.

Liaison for Entertainment

- Approximately 50 people enjoyed the Ice Cream Social in August.
- Friday September 8 is the Drop In Dance.
- Thursday September 14 play card bingo.

- Thursday Sept 21 Show & Tell - an opportunity for Leaders to highlight their classes, and for new and existing members to find out more about other activities.
 - Saturday September 23 Welcome Back BBQ - tickets available at Reception.
 - Thursday September 28 Social the Ukulele Group will entertain.
 - October 14 Police Choir followed by light refreshments - tickets available at Reception.
 - Contact Ruth if you're interested in assembling the Cascading Poppies. Approximately 1,500 poppies are to be attached to a fabric suitable for hanging.
 - October 5 - Next General Meeting.
- h. Donna – Language Groups, Exercise Groups
- Language Groups
- Spanish Intermediate Class: Will resume on Sept 12. After discussion with class members, they will be concentrating on conversations rather than a more traditional form of grammar and short dialogues.
 - Intermediate French Class to start September 11. The class will be picking up from where it left off, but changing the format to include more conversation time now that people have enough French to be able to hold a conversation.
- Exercise Groups
- Aerobics (Monday, Wednesday, Friday): Carried on throughout the summer and were happy for the improved air conditioning in room 101 especially with the heat we experienced this summer.
 - Stretch and Strength (Monday, Friday): The group took the summer off. During the summer the Leader sent out one exercise per week via email to the class. At the present time the class is full with 18 registered members.
 - Yoga (Monday 9:00): Looking for a back-up leader to cover some classes over the next three months.
- i. Linda – Learning Groups, Reception and Showcase
- Reception: The Summer break was quite nice and gave all the volunteers a bit of a break with our normal busy department. It allowed those that wanted to, to take a well deserved holiday and all shifts were covered.

- Registration for Membership Renewal started the week of August 14th to August 18th with a Blitz. Two separate areas were used: small lounge for member cards and payments by cheque, and Reception area for cash payments. All went well with very few glitches. We continued with registration at the Reception area only.
 - Showcase: Sales are steady with the majority of sales being cards. More cards will be forthcoming in September and sales are expected to increase.
 - Library: The library was open only on Thursdays and from all reports from members, it was well received.
 - Learning Groups: Classes will start again in September and Leaders are preparing accordingly.
- j. Ron – Bus, Shop/Power Tools
Shop and Tools
- It has been a quiet three months. Woodworking has been ongoing all summer. No more than three or four members on Tuesday and Thursday. Before shutting down we were at eight or nine members per opening; Monday, Tuesday, Thursday and Friday morning. We expect big crowds after Labour Day.
 - Dave Mollison is retiring from the Workshop Leadership, and we have a new leader for that group. I welcome Jim O’Hare as the new Leader.
- Lapidary and Silversmithing
- Has been ongoing all summer four days a week. In September they will be going five days a week, Monday to Friday 8:30 to 11:30 to accommodate all who wish to participate. If they find that too much, they will switch back to four days a week.
- Bus Committee
- The Bus Committee has a scheduled meeting this month on September 15, 2023. Our usual service provider is no longer working on our bus. I have been in touch with BMT Fleet Maintenance in Sydney. I am arranging to have the bus serviced/certified during the Christmas break and next summer. The Committee has reverted to the minimum passenger allotments used prior to COVID shut down. The bus is too expensive to operate with just a few passengers.
- k. Jean – Space Allocation and Inventory
- Hello everyone. Welcome back. I hope everyone had a good summer and enjoyed the beautiful weather.

- The Activity/Class board in the Main Hall is up-to-date and reflects recent changes.
 - The Activity and Class list will be updated with the few changes in Class Leader.
- I. Darlene – Art Groups
- Good Afternoon and welcome back everyone!!!
 - I am the Liaison for the Arts Groups. That includes Chinese brush / Drawing / Oil and Acrylics and Water Colours.
 - I also tend to the Facebook Page. This is a private ‘members’ only site. So asking a friend or family member to have a look at something will not work as they will not have access.
 - We have 243 members on FB right now. Hoping some of our new members will join in – and maybe some of the old ones who haven’t yet.

8. Old Business

- a. Next closures of the Centre are September 30 and October 9
- b. Memberships
 - i. As returning members will remember, we had hoped to move the membership process over to WSPR. However, with more information as to how this would happen and, considering all the pros and cons, the Executive decided it would not be feasible.
- c. Stove
 - i. The new stove was installed on July 5th and all the kitchen volunteers are happy and appreciative to have it.
- d. Art Boards
 - i. The art boards were not being used by the Centre. The boards have been donated to the Esquimalt Senior Secondary School and they are very appreciative of the donation.
- e. Chairs Cleaned
 - i. The voluntary donations members make in their classes pay for such things as having the chairs throughout the Centre cleaned. During our summer shut down, 322 chairs were cleaned for a cost of \$1,369.20 or approximately \$4.00/chair. We have used the same company for several years and they have not raised the cost to us over the years despite their current cleaning rate of \$7.50/chair.

9. New Business

- a. Leaders Meeting September 27, 2023 10 a.m. Room 101
 - i. Attendance is mandatory for Leaders or their alternate, and for all Board members.
 - ii. Board liaisons will send meeting information to their Leader groups.
- b. Membership Fees – Maintenance
 - i. All the membership fees collected go directly to WSPR in lieu of rent, and pay for a maintenance employee and utilities, including lights, heat, phone and internet.
- c. Drop-in Fee
 - i. The Board received a request from a member to introduce a drop-in fee for visiting family members and friends. After consideration, the Board decided not to proceed with a drop-in fee due to logistical/administrative issues.
- d. Lights
 - i. **Motion:** To improve the operational safety and capability of on and off-stage lighting, I move that a pair of remote-controlled moving-head LED stage-lights are purchased and installed on the light-bar at a total cost of \$3,500. Motion by David MacClelland. Seconded by Jean Hess. **Carried.**
 - ii. For more information on this topic, see 7. Directors' Reports d. David - Hobby Groups, Music and Drama
- e. Christmas shut down is December 18 – January 1, 2024; re-opening January 2nd
- f. Craft Fair
 - i. Our annual Christmas Craft Fair is on Saturday, November 4th and Sunday November 5th from 9:00 a.m. to 3:00 p.m. each day. This is a major fundraiser for the Centre. We hope you will attend or showcase your crafts by purchasing a table.
 - ii. All crafts must be made by members.
 - iii. Tables will be sold in the back office on Tuesday, September 19th from 9:30 a.m. until 2:00 p.m. There are no presales. Tables are first come, first reserved. Tables are \$25.00 per 6 foot table. Payment is by cash or cheque. You must bring your current membership card when you are reserving a table.
 - iv. Table set-up for vendors is Friday November 3rd from 4:00 – 6:00 p.m. At 6:00 p.m. sharp we leave the Centre and all doors are locked.

- v. After September 19th, please contact Carol Wright 250 479-2873 or Ruth Reynolds 250 388-9089.
- vi. Organizers are looking for:
 - Volunteers to help with a variety of different jobs (table set-up, kitchen, manning craft tables, etc.) before, during and following the Craft Fair. If you can help, please watch for the volunteer sign-up sheet in the Reception area.
 - Someone with a truck to pick up a curtain screen and long poles on the morning of Friday, November 3rd and return the items on the morning of Monday, November 6th. If you can help, please call Carol Wright 250 479-2873.
- vii. Both Craft Fair and Christmas raffle tickets will be for sale at the Craft Fair. We are still looking for donations for the Christmas Raffle. If you know a local business that may be willing to donate a gift card or product, please contact Ruth Reynolds 250 388-9089. Ruth has letters of introduction to give the potential donor. The Centre will send thank you letters for all donations, as well as list the donors at the raffle table, in Expressions and on our web page. A reminder that the proceeds of these raffles benefit all members.
- g. Poppy Cascade
 - i. Thank you to all our members that have made poppies – knitted, crocheted, felted, sewn – the response has been wonderful. We have over 1,500 poppies, but please don't stop as we are still accepting poppies.
 - ii. We will begin attaching the poppies into a 'cascade' September 15th in the Annex beginning at 9 a.m. If you can help, please drop in any time during the day and give us a hand.
 - iii. We are making the poppy cascade to celebrate Remembrance Day here at the Centre. After this, we will be donating the poppy cascade to the Legion.
- h. Entertainment
 - i. See 7. Directors' Reports g) Evelyn – Bylaws and Policies, Entertainment

10. Cares and Concerns

- a. During the Directors' Reports, several members raised a concern that some classes are full and the class members have been attending for several years. This means other members do not get a chance to

participate. Several suggestions were made. After discussion, it was recognized that there is a need for more Leaders so that additional classes are available to members. There are days and times when rooms are available for new classes.

11. Correspondence

a. Maria Hayworth

12. Upcoming Meetings

- Executive Meeting September 14, 2023 at 9:00 a.m. Room TBA
- Executive/WSPR Meeting September 14, 2023 at 11:00 a.m. Room TBA
- Board Meeting October 2, 2023 at 9:00 a.m. in the Annex
- General Meeting October 5, 2023 at 1:00 p.m. in the Auditorium

Meeting adjourned at 2:02 p.m.

President

Secretary